



INDIANA
WORKFORCE
DEVELOPMENT
AND ITS **WorkOne** CENTERS

FORMAL COMMUNICATION

TO: Indiana's Workforce Investment System

FROM: Teresa Voors, Commissioner *W/V*

DATE: August 21, 2008

**Technical Assistance Bulletin
TAB 2008-05**

RV Industry Training Program Procedures

Background

Over the last several months, the RV industry in Northeast Indiana has experienced a significant number of dislocations affecting thousands of workers. Most of these workers are in need of additional training and employment services. The Indiana Department of Workforce Development has filed for a National Emergency Grant with the United States Department of Labor in order to secure additional training funds.

Purpose

To provide guidance for local WorkOne offices on the provision of services to workers dislocated from the RV industry.

Content

In an effort to rapidly assist these individuals, the Department of Workforce Development (the "Department") has allocated an additional \$3 million in Rapid Response funding for individual training accounts. The purpose of this additional funding is to provide direct access to associate degree, credential and certification programs that will assist workers in finding and securing employment in both high wage and high demand occupations.

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An Economic Development Partner

Regional Operators must ensure that training is only provided in occupations that have been designated as high wage and high demand in their individual regions. The designation of the occupations must be substantiated through relevant and current labor market data and intelligence.

In addition to regular WIA regulatory eligibility provisions, eligibility for funding is limited to the following individuals:

1. Workers that have been permanently dislocated from the RV industry or related suppliers on or after May 1, 2008; and,
2. Workers who have been directly dislocated from either an RV manufacturer or a direct supplier¹; and,
3. Workers who qualify as low income as defined and determined through guidance provided in TAB 2007-14 and TAB 2007-15.

NOTE: Workers who do not meet the additional eligibility provisions noted above shall be served through regular WIA formula allocations (e.g. WIA Adult, Dislocated Worker, Wagner-Peyser, and Veterans programs).

The funding limit for each ITA is capped and shall not exceed six thousand dollars per dislocated worker². This funding cap applies only to ITAs and does not include core, staff assisted core, intensive and supportive services. Local areas shall leverage their existing formula allocations to ensure that core, staff assisted core, intensive and supportive services are made available to all workers dislocated from the RV industry.

Service delivery for RV program participants will be documented in a manner consistent with WIA regulations as they pertain to Dislocated Workers. Staff will enter services in TrackOne and utilize funding streams, as appropriate including Dislocated Worker and RV funding streams, to record services. The funding stream for RV funded services is **Assoc. Degree Prog -- RR**.

NOTE: The only regions authorized to use the Assoc Degree Prog -- RR funding stream code are those specifically authorized to do so by the Indiana Department of Workforce Development. Regions utilizing the Assoc Degree Prog -- RR funding stream without prior authorization will be subject to disallowed costs.

Action

WorkOne staff should follow this guidance when serving workers dislocated from the RV industry.

¹ Additional and individual guidance on this interpretation is available from the Department upon written request to the Deputy Commissioner of Policy and Field Operations.

² If additional training dollars are needed for an individual, written requests may be made to the Department through the Deputy Commissioner of Policy and Field Operations.

Questions regarding this TAB should be directed to:

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Please note that previously issued Technical Assistance Bulletins can be reviewed on the Indiana Department of Workforce Development website at <http://www.in.gov/dwd/3447.htm> .